



ODYSSEA Steering Committee meeting

Date: 04/09/2018, 10:00 – 11:00, Brasilia time

Venue: IRD-CIRAD, Meeting room at FINATEC (UnB)


MEETING MINUTES

Present- (by skype) Marie-Paule Bonnet (Coordinator-IRD); Emilie Coudel (Co-Coordinator-WP2 leader- CIRAD); Marina Hohl (manager-IRD); Ana Cabral (ISA); Vincent Dubreuil (UR2); Luke Parry (ULANC); Martin Coy (WP4 leader- UIBK).

Absent-Damien Arvor (WP3 leader- CNRS); Jos Barlow (ULANC); Toby Gardner (SEI); Ollivier Tamarin (UG); Savio Mendonça (UM); Jean-Emmanuel Rougier (Lisode); Manuela Viera Pak (MVP); Vincent Heurteaux (WP5 leader-Geomatys).

1. Project progress : activities and deliverables realized

Emilie Coudel reminded the meeting agenda, and summarized the various events which had occurred since the beginning of the project.

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- **1st Scientific meeting:** getting to know each other- *Pirenopolis, April 2016*
 - **2nd scientific meeting & Institutional kick off:** defining objectives of each WP- *Brasilia, Dec 2016*
 - **WP2 seminar:** choosing methods for structuring an observatory- *Brasilia, April 2017*
 - **Workshop:** proposing a pilot methodology- *Santarem, Sep 2017*
 - **3rd scientific meeting:** establishing a partnership with civil society- *Belém Sep 2017*

All the activities & events of 2016-2017 were planned out to progressively define the Observatory. A platform is currently being finalized, and will feature the main projects that have been carried out by our group in the Amazon region.

Emilie introduced then the 3 main issues which had been highlighted by the representatives in Santarem: 1/ pesticides, 2/ agroecology and 3/ land security. These issues will be further discussed in September 2018, to define a first prototype of the observatory.

Different activities carried out in 2018 have aimed at consolidating the interaction with INCT ODISSEIA.

- Interaction meeting ODYSSEA-ODISSEIA INCT: Brasilia, 21-22 August 2018
- Summer School on Landscapes (WP3): Montpellier, 18-22 June 2018
- Research school on participation (ODISSEIA-ODYSSEA): Brasilia, 15-17 August 2018

!! The European partners are welcome to integrate the INCT ODISSEIA if they are interested. They can inform the management team about their intentions. However, no specific funding will be available for the European researchers, apart from some support for common field activities or participation in work seminars.

2. Next scheduled joint-events for ODYSSEA-ODISSEIA

Then, Emilie Coudel introduced next events scheduled for 2019, to agree on the dates and places.

- Seminar in Santarém



In order to consolidate the first reflexion and extend to other areas in the Amazon region, we planned to organise a seminar during which small groups can work together on the observatory. The social representatives involved in the different regions would be invited. After all the work carried out in Santarem, we feel it is important to organize a meeting there.

➤ Final Annual ODYSSEA meeting

To be held in Brasilia at the end of the project, to present the results to policy makers and also invite the social representatives with whom we worked throughout the project.

➤ Research school on Systematization of participatory experiences?

Maybe 3 days. The idea is to build a special issue about participative research methods, and to gather common experience of the projects.

➤ Research summer school about scenarios: maybe in August 2019?

It will be organized by Marc Piraux and Christophe Le Page from CIRAD.

➤ Public policies workshop organized jointly between WP3 and WP4 in Innsbruck at UIBK probably in February 2019.

Each Steering Committee participant was invited to comment about their availabilities in 2019, mainly in relation to the two important meetings, the work seminar in Santarem and the final meeting in Brasilia.

Everybody agreed to organize the final meeting in Brasilia and a work seminar in Santarem with the social actors directly in their region.

Martin Coy (UIBK- Austria) confirmed the organisation of a workshop jointly between WP3 and WP4 in Innsbruck in February 2019; with Damien Arvor from CNRS and Vincent Dubreuil from UR2 (he will give more information before Oct 2018). He mentioned it is important to pay attention to the academic agenda in Europe and in Brazil to enable the European partners to be available for these meetings. He proposed to favour the summer holidays period for Europe (June to September 2019), reminding everyone about the difficulties to cover the trip costs when a secondment is split in two or three times.

For Ana Cabral (ISA-Portugal), the best period for the final meeting would be in August 2019.

For Luke Parry (ULANC-UK), since he will give classes from October 2018 onward, he will not be available until June 2019. From July 2019 onward, it will be ok for him, thus he intends to perform 3 secondments in Brazil during this period.

Vincent Dubreuil (UR2-France) would be available to attend the workshop meeting in Santarem in May or June 2019. He suggested moving back the final event date to Nov or Dec 2019 to have more results to present. He reminded that it is quite difficult to make progress within the project if we don't gather all the partners. But he mentioned that for UR2, it is easier because he is working jointly with Damien Arvor (WP3) and they can share the tasks to do /trips to Brazil.

In February 2019, he would have to choose between the workshop in Innsbruck and the eventual meeting in Santarem.

Marie-Paule Bonnet (Coordinator, IRD-France) reminded that we have observed that for many European researchers, it is difficult to attend meetings in Brazil in August-September because of the holidays period. She added that it would be important at each meeting to have a representative of each ODYSSEA partner to consolidate the Consortium's cohesion.



Emilie Coudel concluded this topic by proposing to make a Doodle in order to decide if the final meeting will take place between 15th August and 15th September 2019. She also informed that they just initiated a cycle of seminars with INCT Odisseia and that the European ODYSSEA researchers were welcome to present their work and activities at CDS/UNB and /or at UFPA about vulnerability and adaptation to global changes in Amazonia.

3. Deliverables Overview

- **WP2**

Emilie Coudel explained the importance of the summer schools in this Work Package.

Vincent Dubreuil highlighted the importance of the monthly Newsletter to gather the project's information. It would be interesting to allow the access to the deliverables.

- **WP3**

Vincent Dubreuil mentioned that the deliverable D3.3 is on-going.

- **WP4**

Martin Coy reminded everyone the progress of each WP4 deliverables, as discussed in the last meeting INCT ODISSEA-ODYSSEA. The D4.1 and D4.2 have been already submitted on the ECAS platform and D4.3 will be a product of the workshop scheduled in February 2019 in Innsbruck jointly with the WP3.

The D4.4 will be started by the workshop presented by Martin Coy and Christoph Huber about their research activities in SINOP-MT at the University of Brasilia on the 20th August 2018. This deliverable will be completed along the project.

- **WP5**

Marie-Paule explained that the deliverable D5.3 is on-going and it will be finalized by the end of September with the partner's contribution. It aims at registering all the on-going or finished projects related to ODYSSEA.

4. Budget: Allocation of the second amount approved by the European Commission between the ODYSSEA partners

A general request by the partners would be to extend the project by two or three months, until March 2020, in order to perform all the secondments planned and to compensate the late starting of the project in April 2016 after the kick-off and because of the "UMR" acknowledgment problem to include researchers from CNRS, University of Montpellier and University of Guiana. We plan that approximately 20 secondments will remain in Dec 2019 and available to use.

⇒ The management team will ask the PO about this request after the second amendment approval.

Then, Marina Hohl presented a comparative balance of the secondments by partners to show the difference between the initial secondments plan and the reviewed secondments plan (figure 1).

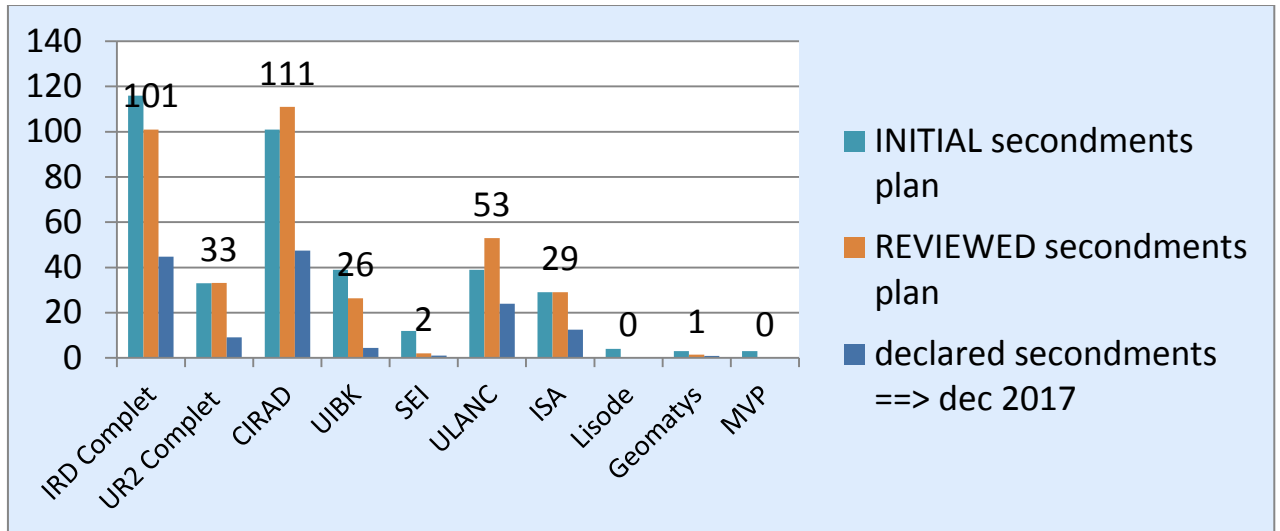


Figure 1_ REVIEWED secondments planning until Dec 2019

Then Emilie Coudel presented how the contribution to the project common activities was used, comparing the amounts planned in January 2016 and spent until August 2018.

Emilie reminded that:

- Cirad and IRD contribute 580 euros/secondment
- Other ODYSSEA partners 501 euros/secondment
- Cirad and IRD also invested 30 k euros each for the EPM salary

	TOTAL budgeted in 2016	Spent until August 2018
Coordination (communication, supplies)	12915	4954
Partner's invitation to common activities	19760	1763
Common activity logistic	62361	20026
Manager salary (part-time → full-time)	113486	100827
Total /institution	208522	127570



From the beginning of the project, the budget was spent to organise 3 seminars and 2 summer schools and the plan is to organize still 1 seminar, 1 final workshop and 3 summer schools.

Concerning the amount to allocate at M24 after the second European Commission transfer (approving the midterm report), the EC calculated this transfer assuming that we will complete only 90% of the initial planned secondments, i.e. 341 secondments, instead of 379. Thus, the 2nd amount transferred by EC was 426 375,00 euros.

To confer how we allocated the amounts at M24 between the partners, please look at the table page 8 "Budget: Allocation between the ODYSSEA partners at M24".

Marie-Paule Bonnet explained that if some partners succeed to declare more than 90% of their secondments, it will be possible to get the reimbursement from the EC at the end of the project.

Vincent Dubreuil asked the management team what would happen if 90% of the secondments is not achieved, considering that the coordination budget is calculated on these 90%? The coordinators answered that the coordination budget is spent little by little, according to the secondments confirmed.

Ana Cabral will check with Maria-José Vasconcelos the secondments she plans, to know if ISA will be able to accomplish the secondments planned initially.

Finally, Emilie thanked everyone for their availability and kindly reminded them the To-Do-List:

- Save your dates to attend the meetings
- Confirm the secondments you will perform to come as close as possible to the planned secondments number
- Please contribute to the deliverables in due time
- Send your news to Marina to contribute to the monthly Newsletter: secondments, publications, workshops attended.



Budget: Allocation between the ODYSSEA partners at M24ⁱ

2nd amount transferred by EC: 426 375 euros (to complete 90% of secondments)

		IRD Compleat	UR2 Compleat	CIRAD	UIBK	SEI	ULANC	ISA	Lisode	Geomatys	MVP	Total
A	Total INITIAL budget (GF included)	522000	148500	454500	175500	54000	175500	130500	18000	13500	13500	1705500
B	Total REVIEWED budget (GF included)	454500	148500	499500	117000	9000	238500	130500	0	9000	0	1606500
C	Contribution to project (M1)	55406	7512	48242	8878	2732	8878	6602	0	0	0	138250
D=60%A-C	Received at M1 (subtracting contribution)	257794	81588	224458	96422	29668	96422	71698	10800	8100	0	876950
E=90%B-C-D	2ndt amount due (90%Reviewed budget-Received M1-Contribution M1)	95850	44550	176850	0	-24300	109350	39150	-10800	0	0	430650
F	Contribution to project (M24) if 90%	27316	7368	39700	2845	-1830	15020	6474	0	0	0	96893
G=E-F	To receive at M24	68534	37182	137150	-2845	-22469	94330	32675	-10800	0	0	333757
H	Contribution to the project (M48)	5858	1653,3	6438	1302,6	100,2	2655,3	1452,9	0	0	0	19460,3
I=B-C-D-F-G-H	To receive at M48	39592	13197	43512	10397	800	21195	11597	0	900	0	141190

¹ This new budget allocation must be approved by the financial department of the coordinator IRD