



ODYSSEA Midterm meeting

Date: 28/06/2017, 09:00-17:00, Paris time

Venue: Montpellier, Maison de la Télédétection, Agropolis

MEETING MINUTES

Present- Marie-Paule Bonnet (IRD-Coordinator), Rodrigo Gutierrez-Dominguez (Project Officer), Martin Coy (UIBK-WP4 Leader), Vincent Dubreuil (UR2), Ana Cabral (ISA), Luke Parry (UL), Patrick Monfort (CNRS), Anne-Elisabeth Laques (IRD- WP3 leader), Driss Ezzine De Blas (CIRAD), Jean-François Tourrand (CIRAD), Nadine Dessay (IRD), Thibault Catry (IRD), Emmanuel Roux (IRD), Jean-Christophe Desconnets (WP5 leader- IRD), Joice Ferreira (WP2 leader- Embrapa Amazonia Oriental), Marina Hohl (IRD-Project manager).

Absent- Emilie Coudel (Co-coordinator-CIRAD) *due to maternity leave* – Toby Gardner (SEI)

Firstly, the coordinator Marie-Paule Bonnet welcomed the participants attending the midterm meeting and let the Project Officer, Rodrigo Gutierrez-Dominguez introduce himself and explain the objectives of the meeting: 1/ to have a follow-up meeting, 2/ to make a secondments statement at Month 18, 3/ to discuss with the researchers seconded to get their feedback, and 4/ the eventual problems encountered within the projet.

1. Management of the ODYSSEA Project: balance and first results in terms of networking

The coordinator and the project manager, Marina Hohl presented the balance of the ODYSSEA project at midterm (see presentation at following [link](#)), describing the following items:

- General status of the project (planned vs. actual activities/secondments, encountered difficulties, deviations, future activities)

🚩 The PO proposed including a SWOT analysis in the REA report by the end of the year.

🚩 Concerning the new CE regulation that makes Open Access mandatory now, some researchers asked the PO about who will be paying and with what budget they have to plan it.

🚩 Martin Coy reported the difficulties for the researchers in understanding the eligibility criteria for researchers in a RISE project, according to the national institutions rules and beneficiary countries.

🚩 The PO suggested planning the secondments from the beginning to avoid unused secondments (UIBK case) but Martin Coy answered how difficult it was for researchers to plan such secondments on a long-term, more than 2 years ahead.



🚩 The PO informed the PM to inform him when re-planning secondments in the planned agenda.

- Preliminary results from the collaboration network analysis conducted by Renata Tavora and Frederic Mertens (UnB/CDS).

🚩 The PO advised us to contact the European Legal officer concerning Ethical issues to get the researchers authorization for such survey.

2. Presentation of scientific results by work package. Each Work package leader presented the first results of his/her work package:

- WP1_ Coordination, Training and Dissemination (Marie-Paule Bonnet) [link](#)

🚩 The PO suggested to the coordination team to add the MSCA and CE links on the website and the contact email of the European Project Manager.

Since the meeting, the site has been updated.

- WP2_ Interaction With Society From Demand To Operational Knowledge And Tools (Joice Ferreira) [link](#)

🚩 The PO asked about the deliverable 2.1 (annual report on participative activities) *Because of the maternity leave of Emilie Coudel, the WP2 main leader, Deliverable D2.1 due for Month 11 has been delayed. We hope to be able to deliver it by the end of September 2017.*

- WP3_ Environmental Dynamics; Observation And Understanding (Anne-Elisabeth Laques) [link](#)

🚩 The PO asked Anne-Elisabeth Laques to explain in a short report the strengths and weaknesses of WP3.

🚩 The PO was concerned about the deliverable 3.1 and asked to state clearly that it will be completed during the project.

- WP4_ Vulnerability, Adaptative Capacity And Governance Related To Environmental Changes (Martin Coy) [link](#)

- WP5_ Collaborative Platform For Knowledge Integration And Sharing Building End-Users Products (Jean-Christophe Desconnets) [link](#)

🚩 The PO asked Jean-Christophe Desconnets to explain the delay of the deliverable 5.1 in the report before it goes online on ECAS.

🚩 He kindly asked the WP5 leader to update the WP5 (scope change) objective to inform the European Commission and to give more details concerning D5.1; in



particular regarding how to use the software, the procedure needs to be more described.

🚩 He specified that it will not be eligible to justify that project products have not been returned because other projects have not been funded.

Then, some seconded researchers presented their contributions and participation in the project, [Ana Cabral from ISA](#) (Portugal), [Luke Parry from ULANC](#) (England), [Vincent Dubreuil from UR2](#) (France) and [Jean-François Tourrand](#) (CIRAD).

The Project officer had a short private interview with two secondees (Luke Parry and Ana Cabral).

3. Project officer recommendations

To finish the mid-term meeting, the Project officer made some observations and requirements:

a) Regarding implementation:

- General state of Secondments - month 17 - 18 : **57% Implementation -> 135.6 secondments realized out of 236 planned for the period**
- Plan to catch up the delay? -> Updated planning for secondments to be sent by end of July:

	Initially planned	Re-planned at M14	Performed at M18	To be performed by the end of the period
1st period (M1-M24)	248	236	135,6	100,4
2nd period (M25-M48)	131	143	0	143
Total	379	379	135,6	243,4

- Due to the impact of the amendment of the grant, rearrangement of secondment with more secondment the last 2 years (*Amendment DEC 2016*)
- Justifications provided:
 - 🚩 Issues regarding funding of other projects funded by BR, limiting the involvement of Brazilian researchers.
 - 🚩 European Senior Researcher (ESR) engagement is quite difficult depending on the evolution of researchers and professors' careers.
 - 🚩 To split the secondment in different periods of less than 1 month requests further support from other projects
 - 🚩 UMR - satellite institutions partnership and amendment led to a long delay



The Research Executive Agency (REA) takes on-board the comments provided, however, it does not consider the dependency on additional funding from other projects as a relevant impediment to perform the secondments.

Action: 👍 **New updated secondment planning to be delivered by end July**

b) Ethics Requirements:

The President of the Consultative Committee for Deontology and Ethics (CCDE), Dr. Anne Marie Moulin, has been appointed to monitor the project.

- **Requirements 17 and 18:** The independent ethics advisor must report to REA with periodic reports (compliance date: M24) and **Requirements 18:** The independent ethics advisor must report to the REA with the periodic reports (Compliance date: end M47):
👍 **Draft to be delivered in September 2017 for discussion.**
- **Requirement 12:** Protection of Personal Data: - Copies of opinion or confirmation by the competent institutional Data Protection Officer and/or authorization or notification by the Data Protection Authority (which ever applies according to the Data protection Directive and the national law) must be submitted to the PO. Detailed information must be provided about the regulatory compliance framework in Brazil; the relevant documentation in Brazil (as applicable) must also be submitted to the PO (Compliance date: M1). The process was initiated with the Brazilian Data Protection Authority, but it is not ready due to several administrative impediments. **It is expected to be issued 🚩 December 2017. Huge delay.**
- **Requirement 15.** Details on the procedures and criteria used to involve research participants must be provided. (Compliance date: M0): **It is not done 🚩**.

⇒ To answer to this issue, please find attached the Questionnaire ODYSSEA Part 1. Actually, the survey bears the following statement: *“Please be advised that the study is confidential and anonymous data processing. The data will be aggregated and used for analysis in relation to the country of the institution, the research area and the gender. A report will be sent to all participants with a summary of the results. In replying to this questionnaire, I agree to make my data available for analysis and publication. Before publication, I can ask at any time that my data be removed from the sample. I am aware that the data will be stored for 10 years by the research organizers.”*



- **Actions**

- To provide minutes by mail by end of August 2017.
- Data Protection must be applied to the whole project.
- A person responsible for data protection must be appointed by September 2017.